

# ST NEOT PARISH COUNCIL

Parish Clerk: Mrs Sue Blaxley

The Hoven  
Tredarrup  
St Neot  
Liskeard  
Cornwall  
PL14 6PP

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9th October 2024

## **To members of the Council**

You are hereby summoned to attend a meeting of St Neot Parish Council in the Village Hall/Social Club meeting room St Neot on Wednesday, 16th October 2024 at 7.30 pm, for the purpose of transacting the following business.

Members of the public are invited to address the Council between 7.30 pm and 7.40 pm.

Mrs Sue Blaxley  
Clerk to the Parish Council

## **AGENDA**

**Public participation - a maximum of 10 minutes will be allowed for members of the public to ask questions or comment on matters affecting the Parish.**

1. To accept apologies for absence
2. To confirm the minutes of the meeting held on Wednesday 11<sup>th</sup> September 2024
3. Declaration of interest in items on the agenda
4. To receive a report on any matters arising from the previous meeting
5. To receive the Chairman's Communications
6. To answer any questions from Councillors, previously notified to the Clerk
7. To receive a report from the Clerk
8. Doorstep Green and Playing Field

To receive and consider a report on any matters arising relating to Doorstep Green and the Playing Field

9. Pavilion

To receive and consider a report on any matters arising relating to the extension to the Pavilion

To receive and consider a report on any other matters arising relating to the Pavilion

10. Cott Yard

To receive and consider a report on any matters arising relating to Cott Yard

11. Toilets and Car Park

To receive and consider a report on any matters arising relating to the toilets and car park

12. St Neot Orchard

To receive and consider a report on any matters arising relating to St Neot Orchard

13. External Audit Report

To receive and consider the External Audit Report 2023/24

14. Safekeeping of Parish Council Documents

To receive and consider options for the safekeeping of parish council documents

15. St Neot United Charities

To appoint a parish council trustee for St Neot United Charities

16. Donation

To receive and consider a request for a financial donation from Cornwall Air Ambulance

17. St Neot AFC

To receive and consider a request for a financial donation to St Neot AFC

18. Farmer's Market

To receive a report from the councillor who attended the farmer's market on

7<sup>th</sup> September 2024 and to appoint a representative to attend the farmer's market on 5<sup>th</sup> October 2024

19. To receive reports from -

- a) Cornwall Councillor
- b) Goonzion Commoners
- c) SE Cornwall CAP

20. To authorise the signing of orders for payment, including –

Cornwall Pension Fund (Pension for Clerk) - £189.93  
Julie Ball (Toilet, Pavilion and Cott Yard cleaning) - £247.82  
Cornwall Council (Business Rates for Cott Yard) - £326.00  
Brad Bolitho (Building Works – Pavilion) - £9,831.60  
St Neot Produce Market (Table Hire 2019-2023) - £240.00  
BDO LLP (External Audit Report) - £378.00

21. Finance Report

To receive a current financial statement of the accounts and to review income and expenditure against budget

22. Date of next meeting

To confirm the date of the next Parish Council meeting on Wednesday 20<sup>th</sup> November 2024.